



## JOB ANNOUNCEMENT

# Stewardship Technician



## Who We Are

Founded in 1989, The Laguna de Santa Rosa Foundation is a watershed-based nonprofit whose mission is to restore and conserve the Laguna de Santa Rosa and the surrounding watershed, and inspire public appreciation of this RAMSAR wetland of International importance.

We collaborate with many stakeholders to restore and conserve the Laguna. The Foundation is involved in various vital efforts in the watershed including restoring native habitats, invasive species control, native plant propagation, and vernal pool stewardship. We focus on improving the environment for wildlife and people, and teaching about the Laguna to all ages.

Do you want to make a positive difference in the world and get paid while doing it? Are you passionate about the natural environment and want to get your boots on the ground and hands in the soil as you help restore, enhance and steward habitats in the Laguna de Santa Rosa watershed? If so, join our team as a **Stewardship Technician**. You will get to work on a variety of habitat restoration projects planting and tending native plants and working with like-minded, passionate coworkers and members of the local community. If you're eager to make a tangible difference in local watersheds and gain valuable experience in conservation, we want to hear from you!

### Principle Duties and Responsibilities

*Reasonable accommodations may be made to enable individuals with disabilities to perform the principal duties and responsibilities.*

- Install restoration habitat plantings.
- Assist in the Installation and maintenance of irrigation systems.
- Maintain plantings by hand weeding, tending, and irrigating.
- Operate power tools such as brush cutters, mowers, string trimmers, chainsaws, and woodchippers.
- Aid in the control of invasive plant species through manual and mechanical methods and occasional supervised use of herbicides.
- Assist with native plant nursery operations.
- Help maintain shop tools and organize equipment.
- Collect and enter project data into a database or Google Drive.
- Perform occasional debris and trash removals.
- Assist in the facilitation of community volunteer workdays.

*The information in this job description is not an exhaustive list of the duties performed for this position. Additional duties may be assigned as needed.*

### Required Education and Skills

*The requirements listed below are representative of the knowledge, skill, and/or ability required to perform this job successfully.*

- Completed some college-level coursework in Biology, Environmental Science, Natural Resources Management, or closely related fields, or has one year of related work experience.
- Ability to read, write, and speak English at a conversational level.
- Attention to detail and ability to follow directions and implement procedures.
- Demonstrated desire and passion to work in the natural resources field.
- Interest in California fauna, flora, and ecosystems
- Proficiency with Microsoft Office (Word, Excel, Outlook) and Google Workspace (Drive, Docs, Sheets, and Photos).
- Familiarity with Zoom and Adobe Acrobat.

***More on next page.***

## Desired Education and Skills

- Proficiency in the safe driving of full-sized work trucks and hauling trailers.
- Basic mechanical knowledge; confidence in operating, maintaining, troubleshooting, and repairing equipment and tools in the field.
- Knowledge of California fauna, flora, and ecosystems.
- Experience working or volunteering in a non-profit, restoration, or conservation setting.

## Certification, Training, or Security Clearance Requirements

- Valid Class C Driver's License and clean driving record. (A criminal history and DMV record check is required before employment, post conditional offer).

*If not already certified, the Laguna Foundation will provide employees with the following:*

- Defensive Driving Training Course • Sexual Harassment Prevention Training • Mandated Reporter Training

## Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Ability to work outdoors in variable weather, and/or in a shared workspace for several hours at a time; bending and/or lifting up to 70 pounds, grasping; capacity to navigate two-story building via stairs; mobility required to use equipment and conduct physical tasks common to fieldwork labor (e.g., mowing, digging, weed whacking, etc.); ability to hike over uneven terrain 1-5 miles per day. Specific vision abilities include close and peripheral vision, depth perception, and focus adjustment; requires extended standing, walking, and fine finger movements. Ability to respond quickly to sounds; to see and respond to dangerous situations. Work environment represents those an employee encounters while working in an outdoor environment.

## Travel Requirements

Travel is primarily local during the business day; reliable transportation to the Laguna Environmental Center is required.

## Hours/Compensation

This is a full-time (40 hours per week) position with a competitive benefits package that includes employer-sponsored health, dental, and vision insurance including up to 90% employer paid premium; accrued vacation, sick time, 14 paid holidays, 2 personal days; and participation in a 403(b) retirement plan. This position requires onsite execution of work duties. General working hours occur between 7:30 a.m. and 4:00 p.m., Monday thru Friday. Occasional Saturdays may be scheduled. Starting hourly pay range: \$23.00 - \$24.75 per hour.

## How To Apply

Please submit an email to [jobs@lagunafoundation.org](mailto:jobs@lagunafoundation.org) with "Stewardship Technician" in the subject line or mail to the address below. Include your resume and the names and contact information of at least three professional references.

A cover letter is recommended but not required. Do not submit a photo. **Applications accepted until position is filled.**

**Applications received by Friday, October 10 will receive priority when scheduling interviews.**

Mail Resume to: Laguna Foundation, 900 Sanford Road, Santa Rosa, CA 95401

*The Laguna de Santa Rosa Foundation is an Equal Opportunity Employer. All employment decisions are made without regard to race, color, religion, gender, sexual orientation, gender identity/expression, national origin/ancestry, age, disability, marital or veterans status, or any other status protected by laws or regulations. We strive to employ a staff that represents the communities we serve and work in. All Genders, LGBTQ+, Black, Latinx, Indigenous, and People of Color are encouraged to apply.*